



LIBRARY BOARD OF TRUSTEES

Minutes

Approved:

12-9-20 

MEETING OF: LIBRARY BOARD OF TRUSTEES MEETING
DATE OF MEETING: Wednesday September 23, 2020
PLACE OF MEETING: Teleconference

CALL TO ORDER: 4:02 p.m.

ROLL CALL: Trustees Hulsart, Larson, McBride (DeForest and Parsons - Absent).

STAFF PRESENT: Suzanne Smithson, Library & Cultural Arts Director
 Sheila Crosby, Interim Deputy Library Director
 Sarah Dana, Interim Deputy Library Director
 Carrie Scott, Interim Principal Librarian
 Fiona Everett, Senior Management Analyst
 Debbie Jo McCool, Associate Analyst
 Devin Castel, Senior Business Systems Specialist
 Jennifer Davidson, Senior Office Specialist

APPROVAL OF MINUTES:

Minutes of the Library Board of Trustees meeting held August 26, 2020.
 Motion by Vice Chair Hulsart, seconded by Trustee McBride, to approve the Minutes of the meeting held on August 26, 2020 as presented. Motion carried, 3/2/0/0 (DeForest and Parsons - Absent).

PUBLIC COMMENTS: None.

MONTHLY LIBRARY REPORTS: The board received the monthly library reports for August 2020.

TECHNOLOGY REPORT AND UPDATE: Senior Business Systems Specialist Devin Castel presented to the board the technology report and update that included curbside services, wireless use, online catalog additions and public computer preparations.

DONATIONS – ACCEPTANCE AND RECOGNITION: Senior Management Analyst Fiona Everett presented to the board an overview of the department and city donation acceptance and recognition.

LIBRARY SERVICES DURING COVID-19: Director Smithson updated the board on library services during COVID-19.

DIRECTOR'S REPORT: Director Smithson updated the board on a variety of topics: the libraries received approval to begin adding computer usage, printing and account management services to the community on a limited schedule; options for the curbside services model in anticipation of daylight savings time; added 7 new e-resources courtesy of the California State Library's K-12 online project; California State Library will provide two new e-resources, JobNow and VetNOW, in late October; Ancestry.com extended remote access through the end of the year; LED light upgrades at the Carlsbad City Library; soft opening at Chapters Café; all library locations will serve as mail ballot drop-off locations managed by the Registrar of Voters; and an update on the Deputy Library Director recruitment.

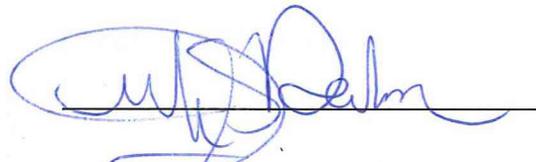
FOUNDATION REPORT: Representative McBride reported the Foundation met with Library & Cultural Arts Director Suzanne Smithson and Cultural Arts Manager Richard Schultz. Discussions included how to keep the foundation's name visible and recognized.

FRIENDS OF THE LIBRARY REPORT: Representative Hulsart shared that the Carlsbad Friends of the Library have returned to selling books online and discussing how to open the book store.

NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Board Liaison Sue Madsen updated the board on a variety of topics: the popular and successful webinars being offered live and recorded for later usage; membership drive begins Nov. 1, 2020; and the society is currently planning on operating remotely for 2021. Board Liaison Sue Madsen announced she will be stepping down as Board Liaison, but will continue as Treasurer for the society. Board Liaison Sue Madsen will introduce her successor at the next Library Board of Trustees meeting on October 28, 2020.

LIBRARY BOARD COMMENTS/ANNOUNCEMENTS: No comments.

ADJOURNMENT: Chair Larson adjourned the meeting at 5:10 p.m.



Jennifer Davidson
Senior Office Specialist